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| SCAN Cancer Audit  Reporting  Governance Framework  (Approved in May 2017) | SCAN NHS LOGO COLOUR |

**Purpose**

Complete and accurate data is essential to be able to measure standards of care and outcome of treatment. The objective of SCAN Audit is to evaluate the standards of cancer care and equity of cancer treatments throughout SCAN.

SCAN Audit coordinates preparation of SCAN Comparative Audit Reports, these contain; analysis of information about the numbers of patients diagnosed annually, their diagnosis, staging, treatment, and outcome of treatment. Results are measured against nationally agreed Quality Performance Indicators, or other quality standards for cancers.

**Objective**

Reports identify action points arising from the results to drive change and improvements in standards of patient care.

The comparative report will include:

* Quality Process Measures
* Other Standards/ measures using the National Dataset as agreed by the SCAN group and chair.

**Timescales**

The audit team will aim to achieve target dates throughout the reporting process, according to the SCAN Reporting schedule within the context of National Reporting.

**Distribution of Report**

The draft audit report will be issued for discussion and agreement of management actions with: SCAN Lead Clinicians and Regional Audit Staff Sub-Group

The final audit report will be issued to: SCAN Tumour Specific Group, Clinical Governance leads and Regional Cancer planning Group.

A website report will be published after 3 – 6 months following circulation to clinical governance.

**Action Plans**

NHS Board Action Plans will be agreed where appropriate using the clinical recommendations provided in the report. Formal responses to the action plans are required from Lead Clinicians with approval by Board Executive Leads in each Board.

Lorna Bruce

SCAN Audit Manager

**Key deadlines and staff involved**

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| **Time Point** | **Action** | **Responsible Members** |
| Local data  clinical sign Off | Data is signed off at Board level by local clinical lead either by email or meeting. | Local Clinical Lead and Audit facilitator. |
| SCAN Clinical sign off | Meeting to go through draft report to identify actions and provide clinical commentary | SCAN Chair, Regional Clinical Leads and Audit facilitators |
| Final draft issued for final comments | Report including clinical comment.  Identification of actions and recommendations | SCAN Tumour Specific Group |
| Final Report | Report including clinical comment.  Identification of actions and recommendations | SCAN Tumour Specific Group, Clinical Governance leads |
| Action Plans | Action plans will be completed at board level by Lead Clinicians and approved by Executive Leads | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |

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| **Health Board** | **Clinical Governance Leads** |
| Borders | Lynda Taylor Nurse Consultant and Lead Cancer Clinician  Cliff Sharp Medical Director  Justin Wilson Clinical Governance and Quality Facilitator |
| Dumfries &  Galloway | Maria Bews-Hair, Lead Cancer Clinician  Ken Donaldson, Associate Medical Director  Alison Solley, Assistant General Manager  Anne Bain, Oncology Nurse Manager |
| Fife | Christopher McKenna, Medical Director  Rob Cargill, Associate Medical Director  Andrew Mackay, Interim Chief Operating Officer  Gemma Couser, General Manager, Women, Children & Clinical Support  Kathy Nicoll, Cancer Services Improvement Manager |
| Lothian | Anne Milburn Service Manager for Women and Children’s Services  Tracey Gillies, Executive Medical Director  McLoughlin, Peter, Strategic Programme Manager  Bennett, Jo, Associate Director for Quality Improvement & Safety  Swift, Carolyn, Patient Safety Programme Manager, Quality Improvement Support Team  Bobby Alikhani, Network Manager, SCAN  Chris Stirling, Site Director WGH  Denise Calder, General Manager for Cancer Services  David Hood, General Manager, WGH  Larry Hayward Director of Cancer Services & consultant medical oncology  Heather Tait, Service Manager for cancer and Palliative Services  Crichton Ramsay, Lothian Clinical Director (Lung)  Janice Alexander, General Manager RIE |

Table Updated June 2020

| **Tumour Specific Group** | **SCAN Chairs** | **Regional Lead Clinicians** | **Audit Staff** | **Service Managers** | **QPI**  **Clinical Lead** | **Executive Leads** |
| --- | --- | --- | --- | --- | --- | --- |
| Breast | Matthew Barber  (NHS Fife) | Mr Matthew Barber (St Johns), and Mr Oliver Young (EBU), NHS Lothian  Miss Maria Bews-Hair, NHS Dumfries & Galloway  Mr Ahmed Mustafa, NHS Borders | Christine Dodds, SCAN Senior Cancer Audit Facilitator  Martin Keith, Cancer Improvement Manager, NHS Dumfries & Galloway  Julie Whyte, Cancer Audit Facilitator, NHS Fife  Alistair Johnston, Cancer Audit Facilitator, NHS Borders | Borders: Steve Litster  D&G: Alison Solley  Fife: Chris Conroy  Lothian: Heather Tait, | Borders: A Mustafa  D&G: M Bews-Hair  Fife: xxxxx  Lothian: O Young (EBU) & M Barber (SJH) | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Colorectal | Satheesh Yalamarthi  (NHS Fife) | Mr K Pal, NHS Borders  Dr H Phillips – Clinical Oncologist  Mr S Whitelaw, NHS Dumfries & Galloway  Mr Doug Speake, NHS Lothian  Mr Natarajan Manimaran, NHS Fife  Dr Stephen Glancy, NHS Lothian (Deputy Chair) | Sarah Buchan SCAN Cancer Audit Facilitator  Martin Keith, Senior Cancer Information Officer, NHS Dumfries & Galloway  Maureen Lamb, Cancer Audit Facilitator, NHS Fife  Leanne Robinson, Cancer Audit Facilitator, NHS Borders | Borders: Steve Litster  D&G: Alison Solley  Fife: Karen Wright  Lothian: Vicki Stewart | Borders: K Pal  D&G: S Whitelaw  Fife: N Manimaran  Lothian: D Speake | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Gynae | Cameron Martin  (NHS Lothian) | Dr, Phillip Dutton, NHS Dumfries and Galloway  Dr Scott Fegan, NHS Fife  Dr Fiona Nussey, Oncologist  Dr Queenie Menezes, NHS Borders  Dr Alison Stillie, NHS Lothian (Deputy Chair) | Stanka Easton, SCAN Cancer Audit Facilitator  Martin Keith, Cancer Audit Facilitator, NHS Dumfries and Galloway  Alistair Johnston, Cancer Audit NHS Facilitator, Borders  Jackie Stevenson, Cancer Audit Facilitator, NHS Fife | Borders: Ed Witkowski  D&G: Alison Solley  Fife: Lynne Holloway  Lothian: Anne Milburn | Borders: Q Menezes  D&G: P Dutton  Fife: S Fegan  Lothian: A. Stillie | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Haematology | Fiona Scott  (NHS Lothian) | Dr Jean Leong, Oncologist,  Dr Jenny Buxton NHS Borders  Dr Kerri Davidson, NHS Fife  Dr Frances Yuille, Oncologist  Dr Huw Roddie, NHS Lothian | Valerie Findlay SCAN Cancer Audit Facilitator  Alison Robertson Cancer Audit Facilitator, NHS Fife | Borders: Diane Keddie  Fife: Shirley Anne Savage  Lothian: Heather Tait | Borders: J Leong  Fife: K Davidson  Lothian: F Scott (Lymphoma) & H Roddie (Acute Leuk) | Borders: Lynda Taylor  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Head & neck | Jim Morrison  (NHS Lothian) | Mr Esmond Carr, NHS Borders  Dr Joanna Mackenzie, Oncologist  Mr Iain Nixon, NHS Lothian  Mr Justin Yeo, Fife  Ms Marissa Botma, NHS Dumfries & Galloway | Fiona Gardiner SCAN Cancer Audit Facilitator  Mimi Bjelogrlic Cancer Audit Facilitator, NHS Fife  Martin Keith, Senior Cancer Information Officer, Dumfries & Galloway | Borders: Steve Litster  D&G: Alison Solley  Fife: Chris Conroy  Lothian: Isabel Penman | Borders: E Carr  D&G: M Botma  Fife: J Yeo  Lothian I. Nixon | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Lung | Melanie Mackean  (NHS Lothian) | Dr Hosni El-Taweel, NHS Borders  Dr Iain Murray, NHS Fife  Dr Jane Gysin, NHS Dumfries & Galloway  Dr Kris Skwarski, NHS Lothian  xxxxx, Oncologist | Ailsa Patrizio, SCAN Cancer Audit Facilitator  Mimi Bjelogrlic, Cancer Audit Facilitator, Fife Laura Allan, Cancer Audit facilitator, Dumfries & Galloway  Leanne Robinson, Cancer Audit Facilitator, Borders | Borders:Pauline Burns  D&G: Alison Solley  Fife: Michelle Gilmour  Lothian: Julie Gibson, Diane S Robertson | Borders: H El-Taweel  D&G: J Gysin  Fife: I Murray  Lothian: K Skwarski | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Melanoma | Ewan Brown, (NHS Lothian) | Dr Mark Butterworth, NHS Lothian  Dr Eeting Ooi, dermatologist, NHS Lothian  Dr Andrew Mackenzie, NHS Borders  Dr Alistair Law, Oncologist  Dr Marie Mathers, NHS Lothian  Megan Mowbray, NHS Fife  Dr Lyndsey Yeo, NHS Dumfries and Galloway | Maria D’Aria, SCAN Cancer Audit Facilitator  Martin Keith Senior Cancer Information Officer, Dumfries & Galloway  Jackie Stevenson, Cancer Audit Facilitator, NHS Fife | Borders:Pauline Burns  D&G: Alison Solley  Fife: Shirley Anne Savage  Lothian: Kim Crawford | Borders: Andrew MacKenzie  D&G: L Yeo  Fife: M Mowbray  Lothian: M Butterworth | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Neuro -Oncology | Sharon Peoples (ECNO Lead) | Sara Erridge, Oncologist  Imran Liaquat, Neurosurgeon  David Simpson, NHS Borders  Laura Wallace, CNS, D&G  Martin Zeidler, NHS Fife | Stanka Easton, SCAN Cancer Audit Facilitator | Borders:Pauline Burns  D&G: Alison Solley  Fife: xxxxxx  Lothian: Heather Tait | Sara Erridge | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Sarcoma | Aisling Hennessey  (NHS Lothian) | Aisling Hennessey, Oncologist  Sam Patton, NHS Lothian  Donald Salter, NHS Lothian | Stanka Easton, SCAN Cancer Audit Facilitator | Borders:Pauline Burns  D&G: Alison Solley  Fife: xxxxxxx  Lothian: Heather Tait | Larry Hayward | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Upper GI | Peter Lamb  (NHS Lothian) | Andrew Healey, NHS Lothian  Jeyakumar Apollos, NHS Dumfries & Galloway  Mr Jonathan Fletcher, NHS Borders  Miss Annabel Howell, NHS Borders  Mr Peter Driscoll, NHS Fife  Dr Lucy Wall, Oncologist | Kirsty Martin SCAN Cancer Audit Facilitator  Maureen Lamb, Cancer Audit Facilitator, Fife  Martin Keith, Senior Cancer Information Officer, NHS Dumfries & Galloway  Alistair Johnston, Cancer Audit Facilitator, NHS Borders | Borders:Pauline Burns  D&G: Alison Solley  Fife: Karen Wright  Lothian: Iain Gorman | Borders: J Fletcher  D&G: J Apollos  Fife: P Driscoll  Lothian: P Lamb (OG) A Adair (HPB) | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |
| Urology | Alan McNeill  (NHS Lothian) | Mr Ian Mitchell, NHS Fife  Mr Alex Chapman, NHS Fife  Dr Duncan McLaren, Oncologist  Mr Ben Thomas, NHS Borders  Miss Maria Bews-Hair NHS Dumfries and Galloway | Adam Steenkamp SCAN Cancer Audit Facilitator  Alison Robertson, Cancer Audit Facilitator, NHS Fife  Julie Whyte, Cancer Audit Facilitator, NHS Fife  Martin Keith, Senior Cancer Information Officer, NHS Dumfries & Galloway  Leanne Robinson, Cancer Audit Facilitator, NHS Borders | Borders: Steve Litster  D&G: Alison Solley  Fife: Chris Conroy  Lothian: Vicki Stewart | Borders: B Thomas  D&G: Maria Bews-Hair  Fife: I Mitchell (Bladder)  A Chapman (Testis, Renal, Prostate)  Lothian: A McNeill (prostate),  P Mariappan (Bladder),  Alastair Law (Testis)  Steve Leung (Renal) | Borders: Lynda Taylor  D&G: Alison Solley  Fife: Morag Olsen  Lothian: Caroline Whitworth |